

How do I enter my Interclub results?

If you are the winning team then you must enter your results into The Configure Rankings within 48 hours of the game being played. However any player (from either the winning or losing team) who is listed as an interclub recorder can enter the results. The interclub recorder is usually the manager and must have an email address attached to the player code.

1. Go to www.countiestennis.co.nz on the internet.
2. Click on “Interclub” and then select Configure Rankings
3. Go to Login
4. Click on Captains Login
5. Enter your player code (or your child’s if you are only the manager) CT____ and your password.
If you do not know the Player Code. Go back to the home page for Configure Ranking website and search for the player under “Grading List”. For example Steven Brindle’s code is CTPUSDB.
6. If you do not have a Password. Click the request for New password button. Keep note of this password as you need it every week that you win.
7. After logging in you must select the Interclub Round Number from the drop down list. Select the opposition team and click ‘Capture Result’ button.
8. Next you will see the Interclub Results window. Enter your match results. There is a help button that provides instructions if you need them. Once completed click the Update button to submit your results.
9. If the player is not a regular player in the team, they will not appear in the drop-down box. Therefore you need to search for the player. First search under your club, if no success do a wider search from all clubs. If you still can not find the player, please make a note of it in the “Notes for Administrator” at the bottom of the results screen.
10. Please use the ‘Notes for Administrator’ box for any other results queries you need help with.
11. The contest result and points are calculated automatically. Any errors will be highlighted in red.
12. Use the Display Points Table button to see the current standings and review any results.